

DEPARTMENT OF ENTERPRISE SERVICES
GOLF COURSE DIVISION * HONOLULU ZOO * NEAL S. BLAISDELL CENTER * WAIKIKI SHELL
CITY AND COUNTY OF HONOLULU
777 WARD AVENUE · HONOLULU, HAWAII 96814-2166
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KIRK CALDWELL
MAYOR



GUY H. KAULUKUKUI
DIRECTOR

TRACY S. KUBOTA
DEPUTY DIRECTOR

January 3, 2018

The Honorable Ron Menor
Chair and Presiding Officer
and Councilmembers
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Menor and Councilmembers:

Subject: Unbudgeted Temporary Position Notification

Section 2-17.2(a) of the Revised Ordinances of Honolulu relating to budget execution authorizes the Mayor to establish, fill, and allot funds for temporary positions that are not included in the Executive Operating Budget Ordinance after notifying the City Council. In accordance with the provisions of this ordinance, notification is hereby submitted for two (2) full-time Utility Laborers for the Department of Enterprise Services. Additional required information on this position is as follows:

1. Type of Temporary Positions

Two (2) full-time Utility Laborers as allowed under §6-1103(g) of the Revised Charter of the City and County of Honolulu.

2. Anticipated Duration of the Employment of the Temporary Positions

December 1, 2017 to June 30, 2018.

3. Cost of Temporary Positions

\$21,534 x 2 positions = \$43,068

4. Source of Budgetary Savings That Will Accrue to Fund the Temporary Positions

Funding will be used from salary savings from various vacant funded positions.

2018 JAN -9 AM 9:37
CITY AND COUNTY OF HONOLULU
OFFICE OF THE MAYOR

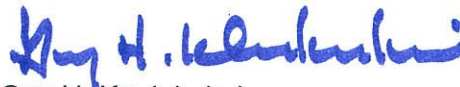
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5. Unforeseen or Emergency Circumstances Justifying the Need for the Temporary Positions

The two (2) full-time Utility Laborers are needed to facilitate the grounds maintenance, custodial services, and other related tasks as assigned for Thomas Square, the Blaisdell Center, and the Waikiki Shell 7 days a week

If you have any questions, please contact me at 768-5415.

Sincerely,



Guy H. Kaulukukui
Director

cc: Department of Fiscal Services - Budgetary Administration
Office of the Mayor

APPROVED:



Roy K. Amemiya, Jr.
Managing Director